

Detailed information on the processing of personal data

The processing of personal data takes place in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation) of 27 April 2016 (Official Journal No. 119), hereinafter referred to as the GDPR, taking into account the provisions of the Act on the provision of electronic services and other generally applicable provisions of law.

1. Administrator of personal data

The personal data administrator is: **H88 S.A.** with its registered office in Poznań, Franklin Roosevelt str. 22, 60-829 Poznań, entered into the National Court Register maintained by the District Court for Poznań - Nowe Miasto i Wilda in Poznań, 8th Commercial Division of the National Court Register under the KRS number 0000612359, REGON (Statistical Number) 364261632, NIP (Tax Identification Number) 7822622168, share capital of PLN 215,228.00, paid in full.

Contact details of the Administrator: Franklin Roosevelt str. 22, 60-829 Poznań, e-mail: info@ssl4less.eu, tel.: 12 446 63 77

2. Data Protection Inspector

The administrator has appointed the Data Protection Officer (hereinafter referred to as DPO), which is available under the following contact details: e-mail address: iod@h88.pl

3. Voluntary personal data

The Supplier informs that unless otherwise indicated in the content of individual forms (eg indicating that the data is provided on a voluntary basis), the Supplier's services can not be used anonymously or using a pseudonym. In connection with the above, refusal to provide data may result in refusal to conclude a contract and provide the service ordered.

4. To create a customer account in order to order the Supplier's services, it is necessary to create a login and provide:

People who do not run a business	Businesses
<ul style="list-style-type: none">○ first name and last name○ address○ e-mail address○ phone number○ personal identity number	<ul style="list-style-type: none">○ first name and last name○ company name○ business address○ e-mail address○ phone number○ VAT number

5. Types of data processed, purposes, legal basis for data processing by the Supplier and the expected retention period

The type of data	The purpose of processing	Legal basis	The period of data storage
Mandatory data Contact details of the Client's staff (in particular: name, surname, e-mail address, telephone number)	Maintaining customer account in the service, providing the services ordered and issuing invoices, providing contact in connection with the service	Article 18 para. 1 of the Act on the provision of electronic services Article 6 para. 1 point b) GDPR (necessary for the performance of the contract)	Until the client account is deleted.
	Investigation or defense of possible claims	Article 6 para. 1 point b) GDPR (necessary for the performance of the contract)	Until the expiration of the period of possible claims.
	Marketing, including direct marketing, of products or services of the Administrator.	Article 6 para. 1 point b) GDPR (necessary for the performance of the contract)	Until the opposition is expressed on the basis of art. 21 - 22 GDPR
	Sending commercial information by e-mail (e-mails and text messages), making telephone calls to present promotional or personalized offers.	Article 6 para. 1 point a) GDPR in conjunction with from art. 172 para. 1 of the telecommunications law and art. 10 para. 2 of the Act on Providing Services by Electronic Means (Consent)	Until the consent is withdrawn or the objection raised under Art. 21 – 22 GDPR
Data necessary due to the selected method of settlement of services, in particular: Bank account details from which payment was made Data included in issued invoices (VAT invoices) Data on ordered and performed services (order history)	Settlement of services provided	Article 18 para. 2 of the Act on the provision of electronic services Article 6 para. 1 point b) GDPR (necessary for the performance of the contract)	Until the expiry of the period of prescription of possible claims or the expiration of the time limit for the obligation to keep accounting documents
	Execution of legal obligations in the scope of accounting and accounting	Article 6 para. 1 point c) GDPR (fulfillment of legal obligations in the field of accounting)	
	Investigation or defense of possible claims	Article 6 para. 1 point f) GDPR (Legally legitimate interest)	
Data contained in correspondence with the Administrator (in completed contact forms, notification system, e-mail, chat application, traditional correspondence) Records of telephone conversations	Conducting correspondence, handling requests, requests, inquiries or complaints. Demonstration of the content of declarations or requests made by a person.	Article 6 para. 1 point c) GDPR (fulfillment of legal obligations to respond to requests of data subjects) Article 6 para. 1 point f) GDPR (Legally legitimate interest)	Until the expiration of the period of possible claims.

	Investigation or defense of possible claims	Article 6 para. 1 point f) GDPR (Legally legitimate interest)	
Data characterizing the manner of using the service provided electronically (operational data): identification marking given to the person based on the available data markings identifying the end of the telecommunications network or IT system used by the person information on the beginning, ending and scope of each use of the service provided electronically information on the use by the recipient of services provided electronically.	Providing quality parameters of the service and optimization Maintaining security measures Customer service Determining cases of unauthorized use of the service and providing data to authorized bodies	Article 18 para. 5 - 6 of the Act on the provision of electronic services Article 6 para. 1 point f) GDPR (Legally legitimate interest)	Up to 6 months In the case of data enabling access to the customer's panel and placing orders, instructions or requests - for the duration of the service, and later until the expiration of the possible claims.
All data described above, processed by the Administrator in information systems.	Execution and storage of backup copies, ensuring the ability to continually ensure the confidentiality, integrity, availability and robustness of processing systems and services; ensuring the ability to quickly restore the accessibility and access to personal data in the event of a physical or technical incident.	Article 6, paragraph 1, point c) in conjunction from art. 32 para. 1 point b) and c) GDPR (fulfillment of legal obligations to ensure the security, integrity and availability of data)	According to the backup schedule

6. The right to withdraw consent

If the Administrator processes personal data on the basis of consent, such consent may be withdrawn at any time. Withdrawal of consent does not affect the legality of the processing carried out prior to its withdrawal.

7. The rights of a person regarding the processing of their personal data

The person has the following rights regarding his personal data:

The right to access data	<p>Art. 15 GDPR.</p> <p>The essence of law: The data subject has the right to obtain from the administrator confirmation whether personal data concerning him is being processed, and if so, he is entitled to access to them and information provided in this provision.</p>
The right to rectification and supplementation	<p>Art. 16 GDPR</p> <p>The essence of law: The data subject has the right to require the administrator to immediately correct personal data that is incorrect about him. Taking into account the purposes of processing, the data subject has the right to request supplementing incomplete personal data, including by providing an additional statement.</p>
The right to remove	<p>Art. 17 GDPR</p> <p>The essence of law: The data subject has the right to request the administrator to delete his personal data immediately, and the administrator is obliged to delete personal data without undue delay, if one of the circumstances indicated in this provision occurs.</p>
The right to limit processing	<p>Art. 18 GDPR</p> <p>The essence of the law: Limiting processing means marking stored personal data in order to limit their future processing. After such marking of the data, their processing, except for storage, is possible only on the basis of consent or for the purposes set out in this provision. Restrictions may be demanded in the cases specified in this provision.</p>
The right to transfer data	<p>Art. 20 GDPR</p> <p>The essence of law: The data subject has the right to receive, in a structured, commonly used machine-readable format, personal data about him that he provided to the administrator, and he has the right to send this personal data to another administrator without any interference from the controller.</p>
The right to raise objections	<p>Art. 21 GDPR</p> <p>The essence of the law: If personal data are processed for direct marketing purposes, the data subject has the right to object at any time to the processing of his personal data for the purpose of such marketing, including profiling, to the extent that the processing is related to such direct marketing.</p> <p>The objection shall also be in other cases specified in art. 21-22 GDPR.</p>

A person may exercise the above rights by contacting the Administrator in any of the ways set out at the beginning. This also applies to the withdrawal of granted consents. During remote contact, the Administrator may request personal information to verify identity.

8. Recipients of data

Data may be disclosed to entities acting on behalf of the Administrator or performing services to the Administrator, in particular:

1. entities maintaining registers of Internet domain subscribers ordered by a person or intermediaries registering a given domain;
2. entrepreneurs from the advertising and marketing industry (advertising agencies, call-centers, software platforms for sending e-mails or text messages);
3. entrepreneurs providing services related to the pursuit or defense of claims as well as legal and accounting services (debt collection, law and tax offices, accounting offices);
4. subcontractors and service technicians;
5. auditors;
6. postal entrepreneurs and courier companies.

Data may also be disclosed to:

1. bodies which, under applicable law, remain entitled to request their release, including in particular courts, prosecutors, the Police, tax and customs administration,
2. other entities entitled to obtain access to data on the basis of legal provisions.

9. Transmission of data to third countries

Personal data is, as a general rule, not transferred to a third country or international organization outside the European Economic Area (EEA). However, such a transfer may take place to the extent described below.

The transfer of personal data outside the EEA may take place in connection with the Administrator's use of analytical or advertising services provided by Google LLC, including Google Adwords and Google Analytics. The transfer takes place in the United States of America on the basis of the European Commission's decision (the so-called Privacy Shield), stating that an adequate level of personal data protection will be ensured for the entities participating in the program, including the provider of the above services - Google LLC, Mountain View, California.

The transfer of data may also take place in the case of ordering a service requiring the transfer of personal data to a third country, i.e. in particular, Internet domain registration, whose register is operated by an entity established in a non-EEA country or an SSL certificate operated by such entity. In this case, personal data shall be transmitted irrespective of whether a decision of the European Commission stating the appropriate level of data protection has been issued for a given third country or international organization or if other safeguards as referred to in Article 5 have been provided. 46 or 47 GDPR. The data will be provided only to the extent necessary to perform the ordered service.

Bearing in mind that it is impossible to specify in advance and describe all possible situations of transfer of personal data outside the EEA due to domain registration, purchase of SSL certificates or ordering other services offered by the Administrator (there are over 1500 domains operating in the IANA database, including national, international and nTLD domains, whose registers are often maintained by separate organizations), detailed information can be obtained:

1. about entities maintaining domain registries, including the place of their registered office, on the IANA website (Internet Assigned Numbers Authority): <http://www.iana.org/domains/root/db>;

2. about the entities providing SSL certificates, including the place of their registered office, on the website: <https://ssl4less.eu/>;
3. on countries for which the European Commission has issued decisions on the determination of an adequate level of protection of personal data are available on the Commission's website: https://www.ec.europa.eu/info/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions_en;

In addition, detailed information on the transfer of data outside the EEA in connection with the provision of individual services can be obtained by contacting the Data Protection Inspector (e-mail address: iod@h88.pl).

10. Profiling

In relation to the Person, actions can be taken consisting of automated decision making, including profiling to provide services under the concluded contract and for the purpose of conducting direct marketing by the Administrator. They do not have legal effects and are not based on specific category data.

11. The right of complaint

The person has the right to lodge a complaint to the supervisory body, which is the President of the Office for Personal Data Protection, if he / she considers that his / her personal data is processed contrary to applicable law.